

User Manual:

How to share a SOFiE profile using the portable installation

V1.00

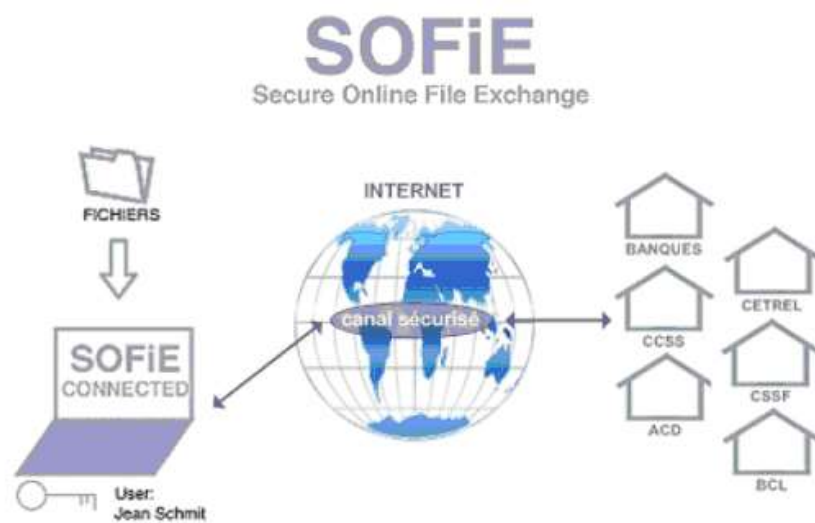




Table of Contents

1 Author and document version	3
2 Index	3
3 Prerequisites.....	3
3.1 Network configuration.....	3
4 Preface.....	3
4.1 Multi user installation	3
5 Use cases	3
5.1 New user	4
5.1.1 Download SOFiE Portable.	4
5.1.2 Define Installation directory.	4
5.1.3 Install SOFiE Portable.	4
5.1.4 Next ... user profile creation.....	4
5.2 Existing user	5
5.2.1 Location of "SOFIE HOME".....	5
5.2.2 Backup "SOFIE HOME".	5
5.2.3 Download SOFiE Portable.	5
5.2.4 Define Installation directory.	5
5.2.5 Install SOFiE Portable.	5



1 Author and document version

Author : Oltjon Sulanjaku Revision date: 26/07/2017 Version : 1.0

2 Index

This documentation explains how to install SOFiE application in multi-user environment using SOFiE-Portable version.

3 Prerequisites

3.1 Network configuration.

Network configuration must be done previous you can continue this procedure. (Please refer to the document of [Installation of the SOFiE application](#), step 3)

4 Preface

4.1 Multi user installation

SOFiE application can be used on N different computers in conditions that user(s) profile(s) are shared between the different computers.

5 Use cases

We have 2 different cases. Depending to the case, please follow the correspondent procedure.

5.1 New user

You have subscribed to SOFiE and do not dispose yet a user profile, or you have encountered a problem that does not allow you anymore to use your existing user profile “no backup available”.

5.1.1 Download SOFiE Portable.

- a. Open your browser and go [download page](#).
- b. Download SOFiE-Portable (under Installation for Windows). You'll be requested to use your own user credentials to download the file.

5.1.2 Define Installation directory.

- a. This installation directory must be accessed from all computers that will be used to start the program. In this example we will use “**X:** network disc”. It's recommended to map the drive with a letter (D,E,F,.....). Using a network path may not work.
- b. Create an empty folder named “cetrel” under the disc defined in the previous point « a ». In this example it will be “**X:\cetrel**”

5.1.3 Install SOFiE Portable.

- a. Unzip the file downloaded previously (5.1.1).
- b. Open the unzipped folder.
- c. Copy the folder “sofie_files” into your installation directory. In this example: “**X:\cetrel**”.
- d. Rename the directory “**X:\cetrel\sofie_files**” as “**X:\cetrel\sofie**”.
- e. Open the directory “sofie” and create a shortcut in your desktop of starting file named “**start_sofie_GUI.bat**”.
- f. If needed, rename the shortcut as “SOFIE-Portable” and change its logo within the file located under “**X:\cetrel\sofie\java\jre_17u80_32b**”.
- g. The points (e,f) can be repeated on each computer where SOFiE will be used.
- h. Your installation is now completed.

5.1.4 Next ... user profile creation.

At this point you must continue the user profile creation procedure as described in [the installation manual](#) (starting from point 6.2).

5.2 Existing user

You already have a valid user profile, thus it can be opened and started using your credentials (9999XXXXX/password).

5.2.1 Location of “SOFIE HOME”.

Find the location of “SOFIE HOME” folder as actually used. You can check your login screen like showed below. The default path is “**C:\cetrel\sofie**”.



5.2.2 Backup “SOFIE HOME”.

Backup your actual “SOFIE HOME” folder. In case of problem, the backup may help you to restore original files and folders of “**SOFIE HOME**”.

5.2.3 Download SOFiE Portable.

- a. Open your browser and go [download page](#).
- b. Download SOFiE-Portable (under Installation for Windows). You’ll be requested to use your own user credentials to download the file.

5.2.4 Define Installation directory.

- a. This installation directory must be accessed from all computers that will be used to start the program. In this example we will use “**X: network disc**”. It’s recommended to map the drive with a letter (D,E,F,.....). Using a network path may not work.
- b. Create an empty folder named “cetrel” under the disc defined in the previous point « a ». In this example it will be “**X:\cetrel**”

5.2.5 Install SOFiE Portable.

- a. Unzip the file downloaded previously (5.2.3).
- b. Open the unzipped folder.
- c. Copy **the content of folder “sofie_files”** into your installation directory “SOFIE HOME”. In this example: “**X:\cetrel\sofie**”.
- d. Replace all files in their destination folder and merge the folders.
- e. Open the directory “sofie” and create a shortcut in your desktop of starting file named “**start_sofie_GUI.bat**”.
- f. If needed, rename the shortcut as “SOFIE-Portable” and change its logo within the file located under “**X:\cetrel\sofie\java\jre_17u80_32b**”.
- g. The points (e,f) can be repeated on each computer where SOFiE will be used.
- h. Your installation is now completed.



6 CONTACTS

1.1 [SOFiE Business](#)

- Contract sales or technical questions :
 - Tel : (+352) 355 66 - 600
 - Email : helpdesk.lux@six-payment-services.com

1.2 [SOFiE S.O.R.T \(legal reporting\)](#)

- Contract for sales questions :
 - Phone (+352) 355 66 – 424
 - Email : reporting@cetrel-securities.lu
- Technical questions :
 - Phone : (+352) 355 66 600
 - Email : helpdesk.lux@six-payment-services.com