

# CERTIFICATE ORDER

## 1. Electronic and administrative order at Luxtrust

Please check the following points:

- A SSL certificate for SOFiE is cheaper than a standard SSL certificate.
- You can choose a validity between 1 year and 3 years.
- For any additional question about this procedure, please contact Luxtrust helpline:
  - (+352) 24 550 550
  - [easyssl@luxtrust.lu](mailto:easyssl@luxtrust.lu)
- To order a SSL certificate, click or visit the following page [www.easyssl.lu](http://www.easyssl.lu) , chose *SSL CERTIFICATE*.



HOME

SSL CERTIFICATE

FAQ

CONTACT

- Click Order Button under SOFiE/ ISAGATE



**SOFIE/ISAGATE**

from **97** €\*



**Client Authentication**

1 or 3 Years Validity

For the use of SOFiE (Secured Online File Exchange), the secured transmission tool for documents installed by SIX. SOFiE is a tool provided with a graphic interface for highly secured exchange of sensitive files (financial reporting for CSSF, etc.). These certificates can also be used for the ISAGATE application.

- Please choose the validity between the available choices (1 year or 3 years)
- Please choose the SOFiE contract type.  
**SOFiE Business** is essentially used for reporting to CCSS and ACD. **One SSL** certificate must be ordered.

**SOFiE SORT** is essentially used for reporting to CSSF, BCL or CAA. **Two certificates** must be ordered (Crypt **and** Transport), except in **special cases**.

- In some **special cases**, if you have only to order one certificate (Crypt **or** Transport), please choose SOFiE Business.
- Click to the button ORDER SOFiE/ISAGATE



**PRODUCT INFORMATION**

**SIX – SOFiE / ISAGATE SSL**

A secured communication channel dedicated to legal reporting

- Built for SIX SOFiE and for ISAGATE
- Secures your reporting
- Special price
- 2048-BIT
- Free customer support

LuxTrust offers SSL certificates (Standard SSL certificate) for the use of SOFiE (Secured Online File Exchange), the secured transmission tool for documents installed by SIX Payment Services. These certificates can also be used for the ISAGATE application.

*SOFiE is a tool provided with a graphic interface for highly secured exchange of sensitive files (financial reporting for CSSF, etc.) between two parties identified on the same network.*

For more information about the SOFiE Application please visit the website of [SIX Payment Services](#)

€97.00–€474.00

SKU - LTSSL-SOFIE

Validity

Type

**ORDER SOFiE/ISAGATE**

- After choosing the correct type and validity, you have to connect to Luxtrust webpage within your own credentials.

SEARCH

Search for products

Already Luxtrust client

**LOGIN**

Username or email \*

Password \*

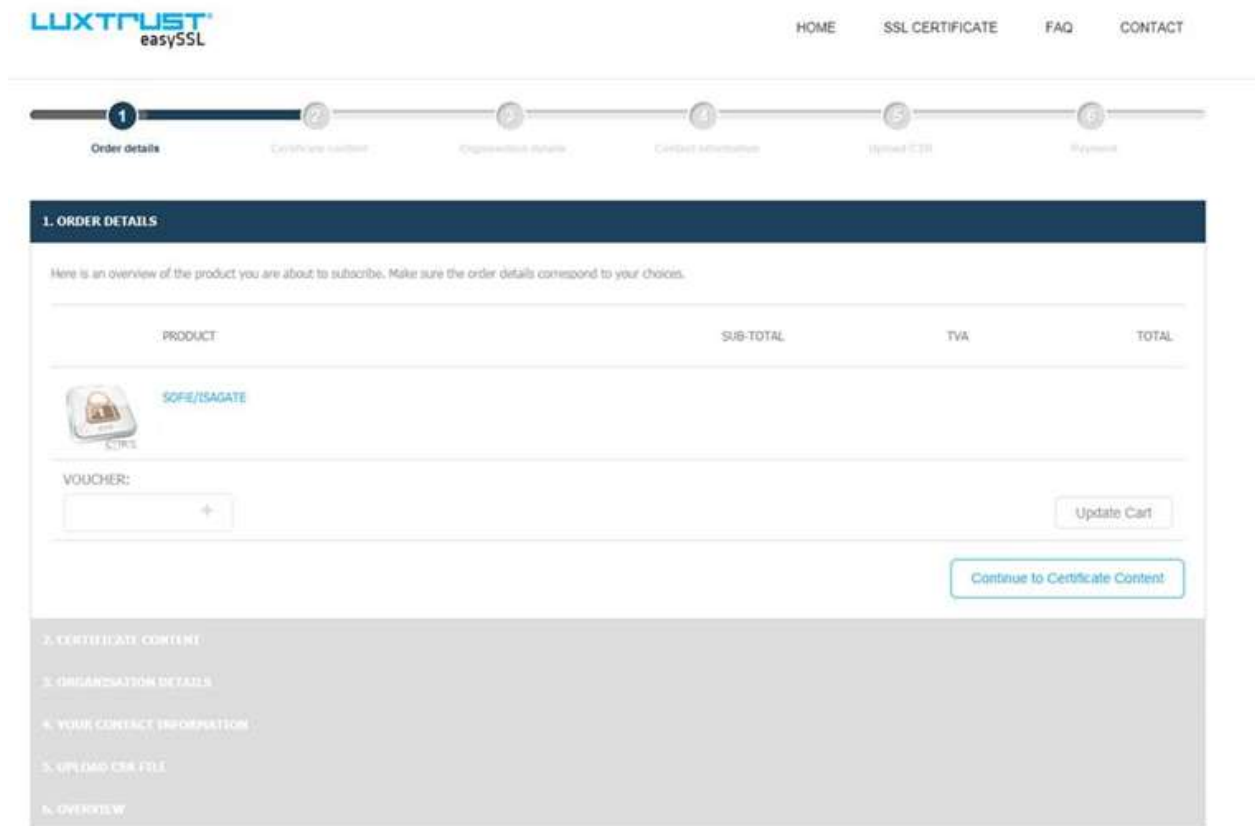
[Lost Password?](#)

New Luxtrust client

**REGISTER**

Email \*

- If you are not already Luxtrust client, before you can continue placing your order, you must register using your email address.
- If you are already Luxtrust client, you have first to connect to their web page in order to be able to place an order. In case you need assistance to get your credentials, please contact Luxtrust helpline.
- After the authentication, the first step of your order is showed. Please fill in at least all required fields (\*) then click to the button « Continue to Certificate Content ».



- Second step, please fill in at least all required fields (\*) then click to the button “Continue to Organization details”. The information requested are in relation with the person who requests the certificate.

## 2. CERTIFICATE CONTENT

Common name (CN) ("Name of the User") \*

Country (C) \*

Locality (L) \*

Organisation (o) \*

Organisational Unit (OU)

Serial Number 1 ("SOFIE ID" e.g. 9999xxxx) \*

Serial Number 2 ("SOFIE ID" e.g. 9999xxxx) \*

Certificate email address (public)

Notification email address (not public) \*

INTERNAL USE ONLY

**CERTIFICATE - SUBJECT ALTERNATIVE NAME**

Common name: \*

[Continue to Organisation details](#)

3. ORGANISATION DETAILS

4. YOUR CONTACT INFORMATION

5. UPLOAD CSR FILE

6. OVERVIEW

➤ Third step, Organization details, please fill in at least all required fields (\*) about your organization/company.



1. ORDER DETAILS

2. CERTIFICATE CONTENT

### 3. ORGANISATION DETAILS

Registered organisation  Government entity

Organisation Name \*

SIX

Address \*

10 parc d'activité Syrdall

Street address 2

Postcode / Zip \*

5365

Town / City \*

Munsbach

Country \*

Luxembourg

Phone \*

355 66 600

VAT Number \*

5191950951

➤ Please fill in at least all required fields (\*), it concerns the billing.

**BILLING ADDRESS**

Check to use Organisation Details as Billing information

Organisation Name \*  
SIX

Address \*  
10 parc d'activité Syrdall

Street address 2

Postcode / Zip \*  
5365

Town / City \*  
Munsbach

Country \*  
Luxembourg

Phone \*  
355 66 600

VAT Number \*  
5191950951

[Continue to your Contact information](#)

4. YOUR CONTACT INFORMATION

5. UPLOAD CSR FILE

6. OVERVIEW

- Click to the button “Continue to your Contact information”
- Fourth step, you have to inform Luxtrust about a technical contact and an authorized person who can approve/sign official documents on behalf of your company.

**4. YOUR CONTACT INFORMATION**

**REQUESTOR/TECHNICAL CONTACT** *(Person who asks for the certificate)*

Company \*

First name \*  
Last Name \*  
L

Phone \*  
Email Address \*

**APPROVER** *(Person who will authorize the Order for the mentioned company)*

Use requestor information for approver

Company

First Name  
Last Name

Phone  
Email Address

**SIGNER** *(Person who can legally represent the company)*

Use requestor information for signer  
 Use approver information for signer

Company

First Name  Last Name

Phone  Email Address

[Continue to CSR File](#)

3. UPLOAD CSR FILE  
4. OVERVIEW

- Please click to the button “Continue to CSR File” to continue to next step.
- SOFiE- SORT upload page (two CSR files requested). For SOFiE-Business, please check below.



1. ORDER DETAILS  
2. CERTIFICATE CONTENT  
3. ORGANISATION DETAILS  
4. YOUR CONTACT INFORMATION  
**5. UPLOAD CSR FILE**

CSR File\*  
 [Browse...](#)

CSR File #2\*  
 [Browse...](#)

*A CSR or Certificate Signing request is a block of encrypted text that is generated on the server that the certificate will be used on. It contains information that will be included in your certificate such as your organization name, common name (domain name), locality, and country. It also contains the public key that will be included in your certificate. A private key is usually created at the same time that you create the CSR.*

To generate the CSR file for SOFiE application, please refer to the application manual or contact the CETREL-SOFiE support.

I will upload the CSR file late on, by using the link in the confirmation email. The order can't be processed without having the CSR file.

I accept the terms and conditions.\*

[Place order](#)

6. OVERVIEW

- SOFiE- Business upload page (one CSR file requested)

1. Order details    2. Certificate content    3. Organisation details    4. Contact information    **5. Upload CSR**    6. Payment

1. ORDER DETAILS  
2. CERTIFICATE CONTENT  
3. ORGANISATION DETAILS  
4. YOUR CONTACT INFORMATION  
**5. UPLOAD CSR FILE**

CSR File\*

Browse...

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To generate the CSR file for SOFiE application, please refer to the application manual or contact the CETREL-SOFiE support.

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I accept the terms and conditions.\*

Place order

6. OVERVIEW

- Please browse the folder where is located the CSR file previously generated within SOFiE. The default folder where the file is saved is SOFiE HOME folder (e.g. c:\cetrel\sofie). Select the CSR file and tick "I accept the terms and conditions", then "place order".  
If you see that you did a mistake at this point (have chosen SOFiE Business instead of SOFiE SORT or the reverse, please cancel the present request and return back to the 1<sup>st</sup> page of this document.



Please make sure that your CSR file matches your private key. The modification date of both files must be the same. The private key is stored under SOFiE\_HOME\Keys\private (default: C:\cetrel\sofie\keys\private) and the file name is 9999XXXXX.1.private.p8

- After having placed the order, you'll receive an email within instructions and invoice order.
- After the payment is done and the invoice validated by Luxtrust authorities, you'll receive your certificate as text file.

## 2. Install the certificate

### Save the certificate

- Save the received text file (from eassysql) to your local machine.

### Send the certificate to Six Payment Services

- Please open the following link or visit the page [www.sofie.lu](http://www.sofie.lu) (menu *Luxtrust*).
- Select the text file (certificate) saved at the previous point using « Browse » button.
- Finally, click to « Upload » to send the file to Six Payment Services:

The screenshot displays the SIX Payment Services website interface. At the top, the SIX logo and navigation menu are visible. The main content area is titled "Luxtrust" and contains the following text:

**Votre certificat public LuxTrust doit être connu de SOFIE.**

Vous avez reçu le certificat public en tant que pièce-jointe (angl : attachment) dans un mail qui vous a été envoyé par Easy\_SSL, le service de LuxTrust dédié au certificats SSL. Le sujet du mail est «Easy\_SSL - Your order #1234 is now complete» où 1234 est le numéro de votre commande. Le fichier est nommé dans cet exemple «1234.txt» et varie en fonction de votre commande. Veuillez sauvegarder ce fichier sur votre ordinateur et de le télécharger sur notre site via les boutons «Browse» et «Upload» ci-dessous. Veuillez noter qu'il est inutile de renommer le fichier ou de transformer son contenu. Par la suite, SIX-Payment-Services vous enverra un mail avec le fichier de configuration SOFIE dans un autre mail.

- SIX-Payment-Services enverra le mail avec le fichier de configuration SOFIE uniquement pendant les heures de bureau
- Même pendant les heures de bureau, il peut y avoir un délai de quelques heures entre le moment où vous envoyez le certificat sur notre site et le moment où vous recevrez le mail cité précédemment
- Veuillez fermer toutes vos sessions de navigateurs Internet avant de charger un certificat. Il n'est pas normal que cette page ne vous demande pas l'identifiant et le mot de passe correspondant à chaque certificat.
- Une fois le certificat téléchargé, veuillez ne pas transférer de fichier tant que le fichier de configuration n'aura pas été importé dans votre client SOFIE.

Below the text, there is a form titled "Certificate" with a "Browse..." button and an "Upload" button. A note below the form states "\* Required fields".

The right sidebar contains a "Login" dropdown, "CONTACT" information (Helpdesk SOFIE, +352 355 66 600, and a link to "Envoyer demande de renseignements"), "BESOIN D'AIDE?" (Vers l'aperçu, Download Center), and "PARTAGER CETTE PAGE" with social media icons.

At the bottom, there are logos for VISA, PAY, Mastercard, American Express, Diners Club, DISCOVER, JCB, and TWINT, along with social media icons and a footer with navigation links.



- Insert your SOFiE ID(9999XXXX) and password (related to the certificate file you are uploading the certificate).



- You are almost done. Check your email address as in next 48 hours; you'll receive a sofie configuration file and instructions to finalize your process.

## 3. CONTACTS

### 3.1 [SOFiE Business](#)

- Contract sales or technical questions :
  - Tel : (+352) 355 66 - 600
  - Email : [helpdesk.lux@six-payment-services.com](mailto:helpdesk.lux@six-payment-services.com)

### 3.2 [SOFiE S.O.R.T \(legal reporting\)](#)

- Contract for sales questions :
  - Phone (+352) 355 66 – 424
  - Email : [reporting@cetrel-securities.lu](mailto:reporting@cetrel-securities.lu)
- Technical questions :
  - Phone : (+352) 355 66 600
  - Email : [helpdesk.lux@six-payment-services.com](mailto:helpdesk.lux@six-payment-services.com)