



# Supplement to the terminal operating manual

This sheet supplements the existing terminal operating instructions. It describes the extended functions of GiftCard\*.

- Setting up the terminal for GiftCard
- GiftCard functions

## Setting up the service password

- The terminal is equipped with password protection for the use of GiftCard. This ensures that unauthorized third parties cannot improperly activate a GiftCard.
- The service password is to be used independently of the terminal password.
- If you already use a service password for Mobile Voucher, it is essential that you use the same password for GiftCard.
- As a merchant you determine whether or not you want to use a service password.

Before the terminal can be operated with GiftCard the service password must first be configured. This is also necessary if you do not wish to use a service password. Changes can be made at any time.





**Attention!** Please note that you must reset the service password after each software update.

1.1 Press the <STOP> button.	
1.2 Press the <4> button – settings.	4: Settings
1.3 Press the <4> button – service password. Exception: For the yomani payment terminal press the <2> key	4: Service PW 2: Service PW (yomani)
1.4 Enter the terminal password and confirm with <OK> button. (See configuration sheet for the password.)	<Password>
1.5 Enter the 1–6 digit service password and confirm with <OK>. If you prefer not to use a service password, you must confirm this with <STOP>.	<Service PW>

\* GiftCard – a product of Loyalty GiftCard Ltd

## GiftCard activation

To complete the next step, please select the "Transactions" menu.





1.1	Press the <0> button. "Other transactions" is activated.	0: Other transactions
1.2	Press the <7> button. "GiftCard" is activated.	7: GiftCard
1.3	Press the <1> button. "Activation" is activated. Access only with the service password.	1: Activation <Service PW> 
1.4	Enter the desired amount to be loaded on the GiftCard.	CHF xxx
1.5	Depending on the terminal type, the GiftCard must be put through the slot reader or inserted in the motor reader.	
1.6	The customer confirms the preferred amount with <OK>. If the customer does not agree with the transaction, he/she can discontinue it by pressing <STOP>.	<CHF xxx> 
1.7	The customer sales receipt and merchant sales receipt are printed out.	

### Tips:

- GiftCard transactions are listed in a summarized form in the daily closing. You can find the detailed information in the monthly report.
- Further information can be found in the "GiftCard" datasheet from Loyalty GiftCard.

## Cancellation

To cancel an activation or sales transaction, please select the "Transactions" menu.


1.1 Press the <3> button. "Reversal" is activated.	3: Reversal
1.2 Enter the terminal password and confirm with <OK> button. (See configuration sheet for the password.)	<Password> 
1.3 The amount of the last transaction is shown. If the amount of the last transaction is correct, then confirm this by pressing <OK> button.	
1.4 Cancellation is recorded and, if necessary, authorised online.	
1.5 A sales slip is printed out.	
1.6 If a copy is desired → press <1>. If no copy is desired → press <2>. If no button is pressed, the copy will be automatically printed out after 10 seconds.	1: Copy or 2: No copy

### Tips:

- The cancel function can only be used to cancel (reverse) the immediately preceding activation or sales transaction.
- Cancellation is no longer possible if a daily closing, shift end or balance query has been performed in the meantime or if the data have been transmitted.
- Once card activation has been cancelled, the GiftCard can be used again and can be reactivated.

## Balance inquiry

To cancel an already activated GiftCard, please select the "Transactions" menu.

1.1	Press the <0> button. "Other transactions" is activated.	0: Other transactions
1.2	Press the <7> button. "GiftCard" is activated.	7: GiftCard
1.3	Press the <2> button. "Balance inquiry" is activated.	2: Balance inquiry
1.4	Depending on the terminal type, the GiftCard must be put through the slot reader or inserted in the motor reader.	
1.5	The remaining balance is shown on the display, but no statement is printed.	CHF xxx

### Tip:

- Further information can be found in the "GiftCard" datasheet from Loyalty GiftCard.

**If you have questions concerning the terminal, contact the SIX hotline at 0848 832 000.**

Your local point of contact can be found at: [www.six-payment-services.com/contact](http://www.six-payment-services.com/contact)

**SIX Payment Services Ltd**  
Hardturmstrasse 201  
P.O. Box  
CH-8021 Zurich

**SIX Payment Services (Europe) S.A.**  
10, rue Gabriel Lippmann  
5365 Munsbach  
Luxembourg

**SIX Payment Services (Austria) GmbH**  
Marxergasse 1B  
1030 Vienna  
Austria