



# Identification duties in relation to the anti-money laundering law – Data record update (EULUX)

The law related to the fight against money laundering and terrorist financing obligates payment service providers to identify their clients as well as the beneficial owners of their clients. Such identification has to be updated on a regular basis and must be substantiated with up to date supporting documents. SIX Payment Services (Europe) S.A. is obliged to carry out this data record update and assures its clients of the utmost safety with respect to the sensitive information confided to it.

**This form can be downloaded and filled in electronically. Use the following link to do so: [www.six-payment-services.com/aml-update](http://www.six-payment-services.com/aml-update)**

**Prior to submission, forms filled in electronically are to be printed out, duly signed and accompanied with copies of the supporting documents required.**

<b>Merchant</b> _____	VAT ID _____	Partner ID <input type="text"/>
-----------------------	--------------	---------------------------------

## Legal representatives

### Legal representative 1

Ms  Mr      First name \_\_\_\_\_ Last name \_\_\_\_\_ Function \_\_\_\_\_  
 Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Private information      Street/no. \_\_\_\_\_  
 Postal code/city \_\_\_\_\_ Country \_\_\_\_\_  
 Date of birth \_\_\_\_\_ Place of birth \_\_\_\_\_ Nationality \_\_\_\_\_

Proof of identity      Document no. \_\_\_\_\_ Issued in \_\_\_\_\_ Country \_\_\_\_\_  
 Passport      Issued by \_\_\_\_\_ Issued on \_\_\_\_\_ Expiry date \_\_\_\_\_  
 ID

### Legal representative 2

Ms  Mr      First name \_\_\_\_\_ Last name \_\_\_\_\_ Function \_\_\_\_\_  
 Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Private information      Street/no. \_\_\_\_\_  
 Postal code/city \_\_\_\_\_ Country \_\_\_\_\_  
 Date of birth \_\_\_\_\_ Place of birth \_\_\_\_\_ Nationality \_\_\_\_\_

Proof of identity      Document no. \_\_\_\_\_ Issued in \_\_\_\_\_ Country \_\_\_\_\_  
 Passport      Issued by \_\_\_\_\_ Issued on \_\_\_\_\_ Expiry date \_\_\_\_\_  
 ID

## Beneficial owners

SIX Payment Services (Europe) S.A. is obliged to identify the “Beneficial Owner(s)”. In terms of the anti-money laundering law, the beneficial owner is the **natural person who ultimately owns or controls the Merchant’s company**; in particular any natural person **directly or indirectly** holding or controlling at least 25% of its voting rights or capital shares.

The following query helps you to correctly assign possible beneficial owners. Please cross the option which applies to the company:

- 1. The Merchant’s company is a sole proprietorship, and the sole proprietor is the only beneficial owner.**  
 If this form of beneficial ownership applies to your case, it is sufficient to complete the “Legal representative 1” section with your personal data, sign the form and enclose a legible copy of a valid personal document prior to submission.
- 2. The Merchant’s company is not a sole proprietorship. There are one or more beneficial owners directly or indirectly holding/controlling a stake of at least 25% in the company.**  
 If this form of beneficial ownership applies to the company, the complete records of all beneficial owners have to be filled in. In the event of more than 2 beneficial owners, you are kindly asked to make a copy of page 2 of this form.  
 Prior to submission, all forms need to be signed and accompanied with the supporting documents required.
- 3. There are no beneficial owners in terms of the anti-money laundering law.**
  - The company is listed on the stock exchange.
  - Nobody directly or indirectly holds a stake of 25% or more in the company.
  - Other \_\_\_\_\_

If one of these options applies to the company, it is sufficient to complete the “Legal representatives” section, have the form signed by the representatives and return it enclosing the supporting documents required.



Beneficial owner 1

- Same as legal representative 1
  - Same as legal representative 2
- (please indicate full name and details of beneficial ownership)

Ms  Mr

First name \_\_\_\_\_ Last name \_\_\_\_\_

Private information

Street/no. \_\_\_\_\_

Postal code/city \_\_\_\_\_ Country \_\_\_\_\_

Date of birth \_\_\_\_\_ Place of birth \_\_\_\_\_ Nationality \_\_\_\_\_

Proof of identity

- Passport
- ID

Document no. \_\_\_\_\_ Issued in \_\_\_\_\_ Country \_\_\_\_\_

Issued by \_\_\_\_\_ Issued on \_\_\_\_\_ Expiry date \_\_\_\_\_

Beneficial ownership

- Direct **The beneficial owner holds a direct capital or voting stake of at least 25% in the Merchant's company.**

Its capital stake in the company amounts to \_\_\_\_\_%

Its voting rights stake in the company amounts to \_\_\_\_\_%

- Indirect **The following legal personality or partnership holds a stake of \_\_\_\_\_% (at least 25%) in the Merchant's company:**

Company \_\_\_\_\_

Reg. office: Street/no. \_\_\_\_\_

Postal code/city \_\_\_\_\_ Country \_\_\_\_\_

The beneficial owner's capital stake in the above-mentioned company amounts to \_\_\_\_\_%

The beneficial owner's voting rights stake in the above-mentioned company amounts to \_\_\_\_\_%

Beneficial owner 2

- Same as legal representative 2 (please indicate full name and details of beneficial ownership)

Ms  Mr

First name \_\_\_\_\_ Last name \_\_\_\_\_

Private information

Street/no. \_\_\_\_\_

Postal code/city \_\_\_\_\_ Country \_\_\_\_\_

Date of birth \_\_\_\_\_ Place of birth \_\_\_\_\_ Nationality \_\_\_\_\_

Proof of identity

- Passport
- ID

Document no. \_\_\_\_\_ Issued in \_\_\_\_\_ Country \_\_\_\_\_

Issued by \_\_\_\_\_ Issued on \_\_\_\_\_ Expiry date \_\_\_\_\_

Beneficial ownership

- Direct **The beneficial owner holds a direct capital or voting stake of at least 25% in the Merchant's company.**

Its capital stake in the company amounts to \_\_\_\_\_%

Its voting rights stake in the company amounts to \_\_\_\_\_%

- Indirect **The following legal personality or partnership holds a stake of \_\_\_\_\_% (at least 25%) in the Merchant's company:**

Company \_\_\_\_\_

Reg. office: Street/no. \_\_\_\_\_

Postal code/city \_\_\_\_\_ Country \_\_\_\_\_

The beneficial owner's capital stake in the above-mentioned company amounts to \_\_\_\_\_%

The beneficial owner's voting rights stake in the above-mentioned company amounts to \_\_\_\_\_%

Enclosures

- Legible copies of all mentioned proofs of identity
- Excerpts from the commercial register for the Merchant and any other legal person mentioned  
Only original extracts, copies thereof or extracts from the official database maintained by the commercial register authorities (internet extracts) that account for the current situation are valid.

With its signature the Merchant confirms to have stated the above-mentioned information accurately and completely.

Furthermore, the Merchant agrees to immediately notify SIX Payment Services of any changes regarding the beneficial ownership and to provide additional information upon request.

Date and place	Legal representative 1*	Legal representative 2**
----------------	-------------------------	--------------------------

\* First and last name in block letters

\*\* First and last name in block letters